

Time and Talents Reference Book 2009



**SHARE YOUR TIME,
TALENT AND TREASURES**

One of the richest blessings of being a part of a church is the opportunity to form strong friendships. Here at First Lutheran we place a great deal of emphasis on building and nurturing relationships with one another. We as a church believe that developing friendships and caring for one another are among our highest priorities. We are intentional about offering a variety of activities, small groups, studies, and opportunities to build relationships. This booklet includes those ways you can connect with others here at church. If you would like to learn more about any of these opportunities please call the listed contact person or Terri Lee, Volunteer Ministry Coordinator, we'd love to talk more about them with you.

Our prayer for each of you is to discover the areas for which you have a gift or talent and participate in ways that bring you great joy!

Administration/Resource

Birthday Card Ministry

Send birthday cards to our senior members on behalf of the Care Team (cards are provided)

Commitment: approximately once per quarter

Contacts: Arlyn Davis or Val Trumm, Parish Nurses

Children's Ministry Prep Team

- Fill Busy Bags for Worship
Place toys, books, & activities into the bags that children use during worship services
- Shop for Supplies (Kingdom Kids, KICK, VBS, etc)
Craft items, food, or whatever is needed for the particular unit of study

Commitment: Team meets as needed based on the unit or rotation being studied

Contact: Jen Jabas, Children's Ministry Director

Living Nativity Phone Team

- Provide reminder telephone calls to other participants of their dates/times to serve

Commitment: a couple hours in early December

Contact: Connie Fields

Office Assistance

- Help with mailings as needed (including Stewardship)
- Help fold the Focus on First newsletter (watch the bulletin for dates & times)

Commitment: As available and needed

Caring Ministries

Friendly Visitor

- An opportunity to share our Christian Love and Fellowship with those who communicate with people less often than most of us
- A ministry for men, women, young people, and families.
- Involves person-to-person contact. At certain times a phone call is the best way to be in touch.
- Begins after you are assigned a special person to visit and receive a packet containing helpful hints in visitation practices.

Commitment: Visits of once a month & quarterly training opportunities (optional)

Contact person: LaVerne Johnson

Nursery Caregivers

- At birth, children become part of the congregation family. The goal of the nursery is to express Jesus' love to our youngest members.
- The nursery is staffed during the 8:30 & 9:45 services on Sunday morning and during other special events during the week. A paging system is available for contacting parents.
- Loving, caring adults and youth (age 12 and up) are encouraged to serve to ensure the safety and comfort of all who choose to use the nursery.

Commitment: one worship service approx every 6 weeks and/or a special event.

Contact: Terri Lee, Volunteer Ministry Coordinator

Prayer Shawl Ministry

See entry under "Creative Ministry Team"

Prayer Chains

- Be part of this important ministry on behalf of others. God is listening...I'm sure we all have stories to tell of the power we've witnessed as a result of prayer.
- Available with 2 options: via telephone or e-mail.

Commitment: as needed

Contacts for telephone chain: Carin Dokken, Elaine Kuhnau, Lois Lundberg

Contact for e-mail chain: Karen Montzka

CHILDREN'S MINISTRY

Christmas Store

- The children of our church really enjoy this store that is especially for them to purchase gifts for their family members.
- The proceeds go to help less fortunate families enjoy a merrier Christmas.
- Come help a young person shop, wrap presents, or be a cashier.

Commitment: This event is one Sunday in early December

Contact: Karen Brazel

Kingdom Kids (any position may be shared) – Contact: Jen Jabas, Children's Ministry Director

- Leader Kids on the Fly
 - Help 5th & 6th grade students build strong, lasting relationships and explore vital faith and life issues as they prepare to continue on their faith journey.
 - Lessons will be prepared and provided for you

Commitment: September – May, 1 hour each Sunday at 8:30

- Resource Person
 - Be ready to step in wherever needed in any area

Commitment: 1 hour each Sunday at either 8:30 or 9:45.

Comes every week but only stays if needed, September - May

- Special Needs Teacher
 - Help a student with special needs; provide one-on-one assistance
- Substitute Teacher
 - Preschool - kindergarten OR
 - Grades 1 - 4
- Teacher
 - Teach Preschool - kindergarten OR
 - Grades 1 - 4
 - Lessons will be prepared and provided for you

Commitment: September – May, 1 hour each Sunday at either 8:30 or 9:45

- Teacher's Assistant
 - Take attendance & pass out any handouts
 - Assist with the daily activity
 - Preschool – kindergarten OR
 - Grades 1 – 4

Commitment: September – May, 1 hour each Sunday at either 8:30 or 9:45

Kids in Christ's Kingdom (KICK): Wednesday School Grades 3-6 (this position may be shared)

Contact: Jen Jabas, Children's Ministry Director

- Hall Monitor
 - Watch over the children as they make their way around church from snacks, to playground, to classrooms

Commitment: Wednesday afternoons from 3:30 – 4:40, September – May

- Playground Supervisor
 - Watch over the children as they let off steam on the playground

Commitment: Wednesday afternoons from 3:30 – 4:40, September – May

- Special Needs Teacher
 - Help a student with special needs; provide one-on-one assistance
- Substitute Teacher
 - Fill in when the regular teacher is unable to be here

Commitment: Wednesday afternoons from 3:30 – 4:40, September – May

- Teacher

- Do a bible lesson, and if you want, an optional activity that goes along with the lesson (the lesson and the optional activities will be provided for you)

Commitment: Wednesday afternoons from 3:30 – 4:40, September – May

- Teacher's Assistant

Commitment: Wednesday afternoons from 3:30 – 4:40, September – May

Vacation Bible School (VBS) - Contact: Jen Jabas, Children's Ministry Director

- Teacher
 - There are 2 options:
 - 3 & 4 year olds OR
 - Kindergarten – 6th grade
 - Lessons will be prepared and provided for you
- Teacher's Assistant

Commitment: One week in mid-June (Mon – Fri, 9am – noon)

- Playground Supervisor
 - Watch over the children as they let off steam on the playground

Commitment: One week in mid-June (Mon – Fri, 9am - noon)

CHURCH PROPERTY

Cleaning Crew

Spring and fall; inside and outside - wash windows, clean carpets, rake, etc.

Commitment: As needed & available

Contact: Dave Heinrich, Custodian

Gardening/Landscape Group

- There is a lot of planning, planting, pruning, weeding, watering and deadheading that goes into beautifying our church home over the summer.
- If gardening is your passion, please consider joining this group.
- Also, as you divide your perennials and purchase your annuals in the spring, please consider donating any "extras" to enhance our landscape.

Commitment: rotating basis depending on the number of green thumbs, May – September.

Contact: Terri Lee, Volunteer Ministry Coordinator (*We are looking for someone to lead this group*)

The Green Team

Help First Lutheran become a "green" congregation. Assist the church with recycling needs - paper, aluminum, glass, cardboard, etc. Assist with projects and initiatives.

Commitment: Quarterly meetings & help as needed & available

Contact: Shelli-Kae Foster

Handymen Team

Provide electrical, painting, or plumbing expertise.

Commitment: As needed & available

Contact: Dave Heinrich, Custodian

Muscle Team

- We're looking for some strong guys to be part of this team.
- Examples of needs: haul tables from the Fellowship Hall to the parking lot for Spirit Fest, set-up and tear-down the Living Nativity Market Village, assist in moving furniture within the church, etc.

Commitment: As available & needed

Contact: Varies depending on the need

CREATIVE MINISTRY

Alleluia Ringers

- Play the hand bells and hand chimes.
- All skill levels welcome from beginner to advanced (should be able to read music).

Commitment:

- Weekly practices Wednesdays at 5:15, September – May
- Perform during worship one weekend a month September – May

Contact: Ann Koudela, Bell Choir Director

Assemble craft projects

- Are you gifted in the creative arts?
- The volunteers in this area cover a wide spectrum of areas and meet as projects come up.

Contact: Varies depending on the project

Baby Sweater Ministry

- Knit or crochet baby sweaters to be given as gifts for baptisms
- We'd like to expand this ministry to include gifts for hospitalized children as well
- There is a need for larger size children's sweaters

Commitment: whenever you can

Contact: Karen Montzka

Chancel Choir

All singers (9th grade through adult) are invited to join.

Commitment:

- Weekly practices September – May on Wednesdays at 6:30 pm
- Perform during worship approximately two weekends a month September – May

Contact: Mary Morken, Choir Director

Decorating Team

Decorate the church, inside & out, for festivals and seasons.

Commitment: Approximately 2 hours per holiday season

Contact: Carol Hagedorn and Shelly Nelson

Drama Team

“Perform” in productions (examples: Living Nativity - the story of the birth of the Christ Child re-enacted for the community, Maundy Thursday re-enactment of the last supper, Puppet Ministry, etc)

Commitment: As needed & available (Living Nativity is one weekend in early December).

Contact: Varies depending on the performance

Embroidery

Looking for someone to put crosses on the baptismal cloths given to families at the time of baptism.

Contact: Karen Montzka, Church Secretary

Lead Art for Vacation Bible School (VBS)

Coordinate and lead the Arts/Crafts portion of the day.

Commitment: one week in early June (Mon – Fri, 9 am – noon)

Contact: Jen Jabas, Children's Ministry Director

Sing Songs With Children

- Children love to sing, dance & make a joyful noise.
- The goal is to send them home with a song in their hearts and on their lips.
- Opportunities include:
 - Kingdom Kids Sunday School
 - Kids in Christ's Kingdom (KICK) Wednesday School
 - Vacation Bible School (VBS)
 - Christmas Program

Commitment:

Kingdom Kids: 8:30 and/or 9:45 Sunday mornings September - May

KICK: 3:30 – 4:40 Wednesday afternoons September - May

VBS: 9 am – noon, 2 weeks in mid-June

Contact: Joyce Hansen

Library Promotion

Create displays, posters, flyers, and write articles for the Focus on First newsletter promoting the library to and for the congregation.

Commitment: TBD – this is a new ministry

Contact: Linda Unruh, Library Board

Mission Quilters (Dorcas)

- Your time and talents are needed to rip, cut, sew, pin, or tie in quilt-making.
- Join this ambitious group when you can for part of the day or all day
- Bring a sack lunch and coffee cup

Commitment: Meetings are every third Tuesday from 9:00 am to 4:00 pm; come when you can

Contact: Kathy Ortloff and Jenny Trumm

Play Keyboards at Lake Carlos State Park (LCSP) Worship

- Play your favorite hymns for about 5 minutes as people gather.
- Decide upon the hymns with the Speaker for your particular Sunday.
- Provide musical accompaniment for the hymns.
- Accompany the special music, if that person calls you (and if it works for you).

Commitment: 2 Sundays per season (Memorial Day to Labor Day)

Contact: LCSP Chair (currently Jan Holverson)

Play Piano

Do you enjoy playing piano? If so, we have many needs for your talent!

- Fill in at worship
- Lead Kingdom Kids Sunday School
- Kids in Christ's Kingdom (KICK) Wednesday School
- Vacation Bible School (VBS)
- Christmas Program

Commitment:

Worship: as needed and available

Kingdom Kids: 8:30 and/or 9:45 Sunday mornings September – May

KICK: 3:30 – 4:40 Wednesday afternoons September – May

VBS: 2 weeks in mid-June, 9 am - noon

Contact: Joyce Hansen

Praise Team

Provide musical accompaniment for the Sunday Contemporary Service

Commitment:

- Week practice Wednesdays at 5:45 pm
- Perform at the 11:00 service each Sunday

Contact: Randy Morken, Director of Music & Liturgy

Prayer Shawl Ministry

- Knit or crochet prayer shawls to be gifted to those in need.
- The prayer shawls are prayed for and blessed; then given to people who are experiencing any type of illness or tragedy with the explanation that Jesus is putting His arms around them.
- This group meets the first Thursday of each month at 3:00 in the Family Room to pray as they knit/crochet.

Commitment: come when you can
Contact: BeeAnn Olson

Provide Special Music

Sing and/or play an instrument during worship at church or at Lake Carlos State Park (LCSP).
Commitment: As available & needed for worship at church, and/or one Sunday per season (Memorial Day – Labor Day) at LCSP.
Contact: Randy Morken, Director of Music & Liturgy at church or Jan Holverson for LCSP

Sewing

Many projects are available for the experienced seamstress. Periodically we have needs for gifts in this area:

- Costumes for the Christmas Program, Storytelling Tent, Maundy Thursday Disciples, Living Nativity, etc.
- Altar cloths for the Altar Guild
- Miscellaneous projects as they come up

Commitment: As needed & available

Contact: Varies depending on the project

FELLOWSHIP

Book Seekers Book Club

- If you love to read and like to discuss books with others, consider coming to this book club
- All adults are welcome.

Meets the 2nd Thursday of the month at 6:30 pm at church, September - May

Contact: Gayle Harrington

Bridge Club

- All adults welcome to join the bridge card club; they have lots of fun!
- The group meets the 2nd & 4th Mondays of each month at 1:00 pm in the youth room.

Contacts: Linda Meyer and LaDean Moen

Focus Book Club

This book club focuses on novels and books with Christian themes.

Meets the 3rd Tuesday of the month at 6:30 pm at church

Contact: Jo Bjerknæs

Co-Ed Softball

- Open to all skill levels for ages 14 and up.
- Games are played mid-May through mid-August at the Discovery Middle School fields.
- Game times 6:30 & 7:30 pm

Contact: Kenny Idso

Co-Ed Volleyball

- All skill levels are welcome to come and enjoy this time of fun and fellowship.
- Open to ages 18 and up.
- No commitments, just come when you can.
- Tuesdays 6:30 – 8:30 pm, Jan – March at Luther Crest Bible Camp

Contacts: Jody Johnson

Faithfully Fit Forever

All ages & fitness levels are welcome to attend this time of exercise and fellowship.

- Tuesdays 10:30 – 11:30 am at First Lutheran Church

Commitment: Come when you can

Contacts: Arlyn Davis or Val Trumm, Parish Nurses

Food & Fellowship

- Groups of 6 – 8 people meet in each other's homes to share a meal and fellowship.
- Groups meet approximately once a month

Contact: Ginger Maynard or Kristie Stratton

Girls Night Out

- This group meets on a monthly basis and the activities vary.
- Watch the bulletin and Focus on First newsletter for dates and times.

Commitment: Come when you can

Contact: Janice Hartwig

Men's Dart Baseball

- Come and enjoy some time of fun and fellowship.
- All men are welcome.
- This group meets Mondays at 1:30 pm in the Fellowship Hall.

Contact: Merlin Bartelt or Dave Hoyme

Walking Group

Come walk at the Viking Plaza Mall and meet others who enjoy walking.

- Tuesdays at 1:30 pm
- Pulses are monitored by the parish nurse

Commitment: Come when you can

Contacts: Arlyn Davis, Parish Nurse

Women of the ELCA (WELCA)

Mission Statement: As a community of women, created in the image of God, called to discipleship in Jesus Christ, and empowered by the Holy Spirit, we commit ourselves to grow in faith, affirm our gifts, support one another in our callings, engage in ministry & action, and promote healing & wholeness in the church, the society, and the world.

- WELCA meets approximately every other month for a luncheon and program
- Meets at various other times during the year for special events
- All women are welcome to attend whenever they can.

Contact: Kathy Ortloff, President and Barb Riley, Vice President

Young Adults Group

- Join other young adults in the congregation for fun and fellowship.
- This group meets for various events throughout the year.
- Watch the Focus on First newsletter and bulletins for announcements.
- No commitment, just come when you can!

Contact: Marty/Heidi Schultz or Pat/Haley Kalina

FOOD/KITCHEN

Alexandria Technical College (ATC) Ministry

Serve a meal with that great "home-cooked" feel to students from Alex Tech. (which serves approximately 100 students each time). There are two opportunities for assisting with this meal

- Cook
 - Plans the menu
 - Shops for the groceries
 - Cooks the meal
- Prep
 - Set tables
 - Serve
 - Clean-up

Meals are provided the first Thursday of each month September – May.

Commitment: Cooking 3 hours per meal, Set-up/serve/clean-up 2 hours per meal

Contact: Dianna Anderson

Baking on a Whim

- If you love to bake we sure could use your help!
- Examples of opportunities include:
 - Baking communion bread for Maundy Thursday
 - Providing a dessert for a special event held at the church
 - Goodies for a youth event, etc.

Commitment: As needed & available

Contact: Varies depending on the need

Dishwasher

Run the dishwasher in the kitchen

- After coffee hour on Sunday mornings
- After special events

Commitment: As needed & available

Contact: Terri Lee, Volunteer Ministry Coordinator

Lenten Suppers

These suppers have become an important part of our fellowship during Lent. There are several opportunities for service:

- Set Up – set & reset tables during serving time
- Clean Up – bus tables and clean up in the kitchen
- Cook – purchase supplies (reimbursable) & prepare the meal
- Kitchen Helpers – cut bars & bread, assist with serving
- Desserts – bring a pan of bars
- Coordinator – answer questions, order bread & milk, make coffee, call & remind workers of their scheduled service

Commitment: Wednesdays throughout Lent from 4:00 – 6:00 pm as often as you want

Contact: Supper Coordinator (currently Shelly Nelson & Jess Hanson)

Living Nativity Food Team

Prepare sandwiches ahead of time in the Fellowship Hall to feed the workers during the weekend of the Living Nativity.

Commitment: 1 night for approximately 2 hours in early December

Contact: Connie Fields

Prepare a Meal & Deliver

Provide a meal for a new mom, a grieving family, someone recovering from an illness, etc.

Commitment: As available & needed

Contact: Parish Nurses – Arlyn Davis or Val Trumm

Provide Snacks for KICK

- Shop, prepare, and serve a snack for the children attending Kids In Christ's Kingdom (KICK).
- Snacks may be store-bought or home-made.

Commitment: 3:15 – 3:45 Wednesday afternoons, September – May, as often as you want

Contact: Linda Engebretson

Second Mile List

Assist the Service Group in the kitchen if events for the month are particularly heavy.

Commitment: As available & needed

Contact: Varies each month depending on the Service Group

Service Groups Co-Chair

- Organize the events of the church which require the use of the kitchen: funerals, birthdays, anniversaries, etc.
- Order the food, call for cakes/bars for funerals, and call workers to help serve at funerals

- Clean the kitchen at the end of the month.
 - Assign the workers to do the table set-up, make coffee, cut cakes, prepare food, replenish the buffet table as needed, refill coffee pots, and all clean-up.
 - Wash the tablecloths, dish towels, and dish clothes, and return them in a timely manner.
- Commitment: monthly basis, 1 or 2 months per year
 Contact: Terri Lee, Volunteer Ministry Coordinator

Wednesday Evening Meal

- Serve a great meal for people as they move from their day activities to attending Wednesday evening church activities.
 - The meal is delivered, you pick up the “sides”, serve, and clean up afterwards.
- Commitment: Once during the period September – May (no suppers during Lent)
 Contact: Varies each month depending on the Service Group

HOSPITALITY TEAM

Coffee Host & City Park Coffee Host

- Smile and greet people while serving coffee, lemonade, cookies and doughnuts for those gathering before or after worship at the church.
- For City Park, pick up the coffee & lemonade from the Fellowship Hall, transport & set up at the Park.
- At church, needed before and after the Saturday night service, and after the 8:30 & 9:45 services on Sunday
- At the park, needed for the 11:00 service Memorial Day – Labor Day

Commitment:

Church, once per quarter

City Park, dependent upon the # of volunteers

Contact:

Church: Terri Lee, Volunteer Ministry Coordinator

City Park: Bonnie Miller and LaDean Moen

Greeters

- Welcome people as they enter First Lutheran, offer a smile of encouragement, offer a hand of friendliness, and let them know “we’re glad you’re here!”
- Greeters are often times the 1st impression visitors have of First Lutheran.
- Needed at the East and West entry doors before all church services

Commitment: approximately once every 6 months

Contact: Terri Lee, Volunteer Ministry Coordinator

New Member Sponsor

- Be a friend to a person or family joining First Lutheran Church
- Strive to answer their questions about the congregation, its history, and its activities, in a caring, positive manner.
- Invite them to attend church-related functions with you (worship services, bible studies, education events, choir, etc). Introduce them to the other people in attendance and help familiarize them with the setting.
- Encourage them to use their spiritual gift(s) within the congregation by serving in a way that is enjoyable for them and beneficial to our faith community.
- Attend the New Member Dinner with your new member family.
- Attend the New Member Reception with your new member family (either the Saturday night service or the 9:45 Sunday service).

Commitment: New Members are received into the congregation on a quarterly basis; January, April, July, and October. You are welcome to sponsor as often as you wish.

Contact: Terri Lee, Volunteer Ministry Coordinator

Ushers & City Park Ushers

- Greet people as they enter to worship & offer them bulletins
- Collect offering and clean up for the next worship service
- Count those in attendance for statistical purposes

Head Usher: Finds substitutes if someone scheduled is unable to usher & meets with their ushers before each service

Commitment:

In the sanctuary – monthly basis and generally 1 month per year
City Park – at least 1 Sunday per month, more often if you wish

Contact:

In the sanctuary – Dale Serum, Chair of the Usher Board
City Park – Bonnie Miller and LaDean Moen

Welcome Center Hosts

- Welcome visitors and provide information about the “happenings” at First Lutheran.
- Collect registration forms and money for various events.
- Needed after all church services.

Commitment: once per quarter (more often for Saturday service)

Contact: Terri Lee, Volunteer Ministry Coordinator

LEADERSHIP

Boy Scouts

Be a leader and/or committee member.

Commitment: 1 – 4 hours per month September – May & 1 activity per month during the summer

Contact: Pastor John Peshek

Cub Scouts

Be a leader and/or committee member.

Commitment: 1 – 4 hours per month September – May & 1 activity per month during the summer

Contact: Pastor John Peshek

Lead a Small Group

- In a congregation our size, we are always looking for people to take the lead.
- If you have leadership skills you'd like to put to good use, let us know.
- As an example, small group discussion table leaders for the ALPHA course.
- Or, do you have an idea for a small group that doesn't yet exist that you would like to start?

Contact: Pastor Sherry Billberg

Serve on a Board:

Adult Ministry Board

Be part of the team that plans activities and events for the adults in the congregation.

Commitment: Monthly meetings; additional time for various events throughout the year

Contact: Steve Haug, Chair

Children's Ministry Board

- Support and develop the Children's Ministry Program
- Assist with programming & special events

Commitment: Monthly meetings; additional time for various events throughout the year

Contact: Amy Boraas, Chair

Friendly Visitor Board

This board is responsible for the general work of the Friendly Visitor Program.

- Recruit people to visit the home-bound
- Match the home-bound to the Visitor & prepare the way for the first visit.
- Offer training to new visitors prior to their first visit to the home-bound

Commitment: monthly meetings (every 4th month is a training opportunity)

Contact: LaVerne Johnson, Chair

Mission

- The mission statement for this board is “to build relationships, create awareness, generate opportunities, and offer support in sharing the excitement of the Gospel of Jesus Christ locally and globally”.
- Some of their involvements include:
 - Habitat for Humanity
 - Operation Bootstrap Africa
 - Mission trips, supporting missionaries
 - and many, many others!

Commitment: Monthly meetings; additional time for various events throughout the year

Contact: Jody Johnson, Chair

Parish Health Board (Wellness Council)

- Plan, organize, and review upcoming events (example: Faithfully Fit).
- Roll up your sleeves and put the plans into action
- Assist with bulletin board announcements

Commitment: 1 – 2 hours, 2 – 3 times per year

Contact: Parish Nurses – Arlyn Davis and Val Trumm

Property Board

- Have a voice in the decisions that affect the church building and property.
- Be part of the team that explores options and investigates the details.

Commitment: Monthly meetings; additional time for various events throughout the year

Contact: Mark R Anderson, Chair

Stewardship Board

Responsible for the financial communication of the congregation

Commitment: Monthly meetings; additional time for various events throughout the year

Contact: Brent Boraas, Chair

Usher Board

Recruit/assign ushers for the 4 services during a 2 month period during the year (or Lent/Christmas Eve).

Commitment: Attends 2 meetings per year & be available to provide training for new ushers as needed

Contact: Dale Serum, Chair of the Usher Board

Volunteer Ministry Board

- Plan and coordinate the various lay ministries of the church.
- Organize, train, equip, and thank the people who carry out the ministries of the church.

Commitment: Monthly meetings; additional time for various events throughout the year

Contact: Karen Brazel, Chair

Worship Board

- Plan and coordinate the weekly worship services.
- This includes thematic services, alternate worship sites, special events, worship equipment, etc.

Commitment: Monthly meetings; additional time for various events throughout the year.

Contact: Randy Morken, Director of Music & Liturgy

Youth Ministry Board (7-9 OR 10-12)

Support and develop the Youth Ministry Program including curriculum, events, trips, fundraisers, etc.

Commitment: Monthly meetings; additional time for various events throughout the year
Contact: Jill Stoeck, Chair

Serve on the Lake Carlos State Park (LCSP) Planning Team

- Purpose: Coordinate and organize the worship service at LCSP from Memorial Day – Labor Day.
- Duties: Chair the Planning Team or recruit and schedule people to serve in one of the following areas:
 - Leader/Speaker
 - Children's Sermon
 - Keyboard or Guitar Accompaniment
 - Special Music
 - Bring equipment / Set up / Return to church
- Commitment: One season (April – August), 2 meetings (April and September)
- Skills:
 - Excitement about this outreach ministry.
 - Ability to recruit people by phone, letter or in person.

Contact: Varies depending on the Chair (currently Allen Senstad)

Serve on the Living Nativity Planning Team

Be part of the team that plans, organizes, recruits, and implements this powerful outreach ministry.

Commitment: Weekly meetings through the month of November, the "Living Nativity" itself is one weekend in early December

Contact: Connie Fields

Serve on the Member Support Team

- Assist with the welcoming of new members.
- Provide outreach to inactive members.

Commitment: Meets on a quarterly basis as needed

Contact: Pastor Sherry Billberg

Spirit Fest Planning Team

Be part of the team that plans, organizes, recruits, and implements this festival for Rally Sunday. Areas include publicity, recruitment, communication, games/activities, food, etc.

Commitment: Monthly meetings June – August, Spirit Fest is the 2nd Sunday in September

Contact: Karen Brazel and Lisa Colen

Teach a Bible Study

Possibilities include teaching an existing curriculum or if you have ideas for a study you would like to implement here at First Lutheran, we would love to hear from you!

Contact: Pastor Sherry Billberg

LEARNING

Couples Bible Study

- Adam & Eve

Meets the 4th Thursday of each month at 7:00 pm

Contact:

- Boaz & Ruth

Meets the 3rd Thursday of each month at 7:00 pm

Contact: Brian & Bernice Berg

- Rueben & Rachel

Meets the 2nd Tuesday of each month at 7:30 pm

Contact: Arlin & Betty Nordgulen

Lenten Bible Study

Subject is yet to be determined. Watch the bulletin and Focus on First newsletter for details later this fall.

Contact: Pastor John Peshek, Pastor Greg Billberg, Pastor Sherry Billberg

Men's Bible Study

Currently there are 2 groups that meet weekly. If you're interested in participating in either of these studies, just show up.

- Friday mornings at Travelers Inn at 6:30 join others for coffee or breakfast (pay your own way). The study starts at 7:00 a.m. and concludes by 7:45 Contact: Jerry Hansen or Larry Ortloff
- Saturday mornings in the church Fellowship Hall. Study and fellowship start at 8:00 am, waffles are often served with the coffee.
Contact: Merlin Bartelt or Ralph Hornberger

Thomas' Table

- This group is called "Thomas' Table" in honor of Thomas, the disciple who dared to wonder and question.
 - This group discusses current faith questions and issues.
 - Group meets the 2nd Tuesday each month from 7:00-9:00 pm at Sixth Avenue Wine & Ale.
- Contact: Pastor Sherry Billberg

Women's Bible Studies

- Meets Thursday mornings at 7:00 am in the Family Room

Commitment: come when you can

Contact: Barb Golden or Helen Hilgendorf

- "Women of Faith" meets the 3rd Saturday of the month at 8:30 am in the Family Room

Commitment: come when you can

Contact: Stacey Lamski

Women of the ELCA (WELCA) Bible Study Circles

- Deborah – contact LaVina Larson

Meets the 3rd Thursday of the month at 1:30 pm

- Esther – contact Jeanne Hoyme

Meets the 3rd Thursday of each month at 9:30 am

- Hannah – contact Ruth Amundson

Meets the 3rd Thursday of each month at 9:30 am

- Lydia – contact Phyllis Norton

Meets the 3rd Thursday of each month at 9:30 am

- Mary – contact Kathy Ortloff

Meets the 3rd Thursday of each month at 9:30 am

- Naomi – contact Arlou Hyatt

Meets the 3rd Thursday of each month at 7:30 pm

- Ruth – contact Olive Leland

Meets the 3rd Thursday of each month at 9:30 am

- Sarah – contact Kathy Ortloff

Meets the 4th Tuesday of each month at 7:00 pm

MISSION/OUTREACH

Habitat for Humanity

- Volunteer to help build houses (no special skills are required, site supervision is provided)
- Volunteer to aid in fund-raising
- Donate funds and/or materials.

Contact: Todd Olson

Lutheran World Relief (part of Mission Quilters - Women of the ELCA (WELCA))

- A time to be together in fellowship and to assemble various kits for Lutheran World Relief (Layette kits, Sewing kits, School kits, Health kits, and Midwife kits.)
- Bring a sack lunch and coffee cup.
- Join this ambitious group when you can for part of the day or all day.
- Meetings are every third Tuesday from 9:00 am to 4:00 pm.

Contacts: Kathy Ortloff and Jenny Trumm

Operation Bootstrap Africa (OBA)

Our efforts have proven to be of tremendous value in providing classrooms for the children of Tanzania. Walk and/or pledge for this important cause.

Commitment: This event is held on a Saturday in mid-September

Contact: Milo and Junnell Widmark

Trunk-or-Treating

- Decorate your car, come in costume, and hand out candy to the community children who come “trunk-or-treating” in the church parking lot.
- Donate candy or funds to purchase candy if unable to participate

Commitment: early evening on Halloween

Contacts: Jen Jabas, Director of Children’s Ministry & Terri Lee, Volunteer Ministry Coordinator

TECHNOLOGY

Power Point

Prepare the announcements to be displayed on the screen during worship services.

Commitment: Weekly prep time. This position could be shared

Contact: Randy Morken, Director of Music & Liturgy

Staff the Sound Board

- Staff the Sound Board during the worship services
- Experience preferred
- Training available

Commitment: Sunday morning 11:00 service – this position could be shared

Contact: Randy Morken, Director of Music & Liturgy

Web Master

Provide assistance & help maintain our website.

Commitment: tbd

Contact: Pat Johnson, Financial Secretary

TRANSPORTATION

Equipment

There are a couple different serving opportunities --

- Haul the trailer from church to Lake Carlos State Park, and back to church, on Sunday morning.
- Haul the equipment (should fit in your vehicle) from church to City Park, and back to church, on Sunday morning.
- Set up & take down all equipment for the service (keyboards, speakers, etc)

Commitment: once or twice per season (Memorial Weekend – Labor Day Weekend)

Contact: LCSP – chairperson (currently Mark Trumm)
City Park – Corliss Stark

Mini-Bus Driver

There are many needs for a driver –

- Must have a Class B w/passenger endorsement license (church willing to pay)

- Pick up & bring people to worship that would not otherwise be able to attend and bring them home again using a 15-passenger “rainbow rider” type bus.
 - Needed for Sundays at the 9:45 service only
 - Commitment: depends on the number of licensed drivers
- Pick up children from school and bring them to church for “Kids in Christ’s Kingdom” (KICK)
 - Needed for Wednesday afternoons September – May
 - Commitment: depends on the number of licensed drivers
- Transport elementary school age children from church to various spots about town during Vacation Bible School (VBS)
 - Needed from 9:00 am - noon
 - Commitment: One week in June (Mon – Fri)

Contact: Terri Lee, Volunteer Ministry Coordinator

Provide Rides to Individuals to Worship

- Are you willing to stop and pick someone up on your way to worship on Saturday night or Sunday morning? If so, please let us know so we can coordinate a ride for someone in your area.
- We are limited by time and space in our mini-bus

Contact: Terri Lee, Volunteer Ministry Coordinator

Transport Others to Appointments In/Out of Town

Drive people to and from appointments either in town, or out of town, using your own vehicle.

Commitment: As needed & available

Contact: Arlyn Davis or Val Trumm, Parish Nurses

Van Driver

There are many needs for a driver –

- Pick up children from school and bring them to church for “Kids in Christ’s Kingdom” (KICK)
 - Needed for Wednesday afternoons September – May
 - Commitment: approximately 4 times per year
- Transport elementary school age children from church to various spots about town during Vacation Bible School (VBS)
 - Needed from 9:00 am - noon
 - Commitment: One week in June (Mon – Fri)

Contact: Terri Lee, Volunteer Ministry Coordinator

Vehicle Maintenance

Ensure the church van & mini-bus are in good working order.

- Fill the gas tanks
- Get oil changes
- Monitor the fluids
- Check the windshield wipers
- Have them washed

Commitment: As needed and available

Contact: Dave Heinrich, Church Custodian

WORSHIP

Altar Guild

- Communion preparation for the 4 services
- Cleaning up communion after the last service
- Dusting the altar furniture, changing the paraments, cleaning the candlesticks & chalice, ironing the Fair linen

Commitment: monthly basis – generally 1 or 2 months per year

Contact: Terri Lee, Volunteer Ministry Coordinator

Children's Sermon at Lake Carlos State Park (LCSP)

Proclaim the message of Jesus to the children of vacationers, the community, and First Lutheran Church. Base your children's sermon on the lesson for the day (which will be provided to you) or one of your own choosing. Sermon should be 3 – 5 minutes in length.

Commitment: once per season

Contact – LCSP Chairperson (currently Karen Blom)

Communion Distribution

- Help distribute the wafers and wine during the 1st & 3rd Sundays each month AND any Saturday where there isn't Sunday communion
- 2 assistants are needed for Sunday services
- 3 assistants are needed for Saturday services

Commitment: once per quarter

Contact: Terri Lee, Volunteer Ministry Coordinator

Leader/Speaker at Lake Carlos State Park (LCSP)

- Provide the sermon for the vacationers, the community, and members of First Lutheran Church worshipping at Lake Carlos State Park.
- Base your sermon on one of the texts for the day or choose one of your favorite scriptures.
- The sermon should be short and from the heart. Let Christ be the focus.
- Choose the hymns along with the keyboard player.

Commitment: once per season

Contact: LCSP Chairperson (currently Karl Bloomquist)

Scripture Readers

Share God's word during the service. The readings are provided ahead of time to allow for practice.

Commitment: once per quarter (Saturday service more often)

Contact: Terri Lee, Volunteer Ministry Coordinator

YOUTH MINISTRY

Junior High Grades 7 – 9

Confirmation Guide

- Lead a small group of students (5-7 students) in discussion of weekly faith questions/topics
- Help students build strong, lasting relationships and explore faith questions with peers and an adult leader who cares for them
- Lesson will be prepared for you; there is little to no prep

Commitment: September - April, 6:05 - 7:30 pm on Wednesdays

Contact: Kim Taylor, Director of Youth Ministry

Substitute Confirmation Guide

- Lead a small group of students (5-7 students) in discussion of faith questions/topics

Commitment: as needed and available

Contact: Kim Taylor, Director of Youth Ministry

Small Group Leader – Bible studies and/or fellowship events

- Lead a small group of students (5-7 students) in discussion of weekly faith questions/topics
- Help students build strong, lasting relationships and explore faith questions with peers and an adult leader who cares for them

Contact: Kim Taylor, Director of Youth Ministry

Chaperone – Synod Gatherings, Day Events, Lock-Ins

- Supervise and connect with the youth in meaningful ways through participating in events, activities and gatherings

- Help students build strong, lasting relationships and celebrate their faith with peers and an adult leader who cares for them
- Driving may be requested

Commitment: varies depending on the activity or event; various times throughout the year

Contact: Kim Taylor, Director of Youth Ministry

Senior High Grades 10 – 12

Small Group Leader – Bible Studies, fellowship events, and/or host a youth event in your home

- Lead a small group of students (5-7 students) in discussion of weekly faith questions/topics
- Help students build strong, lasting relationships and explore faith questions with peers and an adult leader who cares for them

Contact: Kim Taylor, Director of Youth Ministry

Chaperone – Synod Gatherings, Summer Trip, Day Events, Lock-Ins

- Supervise and connect with the youth in meaningful ways through participating in events, activities and gatherings
- Help students build strong, lasting relationships and celebrate their faith with peers and an adult leader who cares for them
- Driving may be requested

Commitment: varies depending on the activity or event; various times throughout the year

Contact: Kim Taylor, Director of Youth Ministry

Fund Raisers

Promote, organize, or implement fund raising events for youth programs

Commitment: varies depending on the activity or event; various times throughout the year

Contact: Kim Taylor, Director of Youth Ministry